

**AIKEN TECHNICAL COLLEGE  
POLICY**

Policy Title: SEPARATION INCENTIVE PROGRAMS	Policy Number: 3-1-106
Institutional Authority: President	
Associated SBTCE Policy: 8-1-100	
Associated ATC Procedure: 3-1-106.1, 3-1-106.2	

Approved: *Jusan Alvinson* President                      *Charles Garcia* Commission Chairperson

Date Adopted: 05/12/2008  
Date Revised:

It shall be the policy of Aiken Technical College to participate in the Retirement Incentive and Voluntary Separation Programs authorized by Sections 9-1-1140(l) and 9-11-50(l) of the 1976 Code of Laws of South Carolina, As Amended. The College will develop written implementation plans in consultation with the State Board for Technical and Comprehensive Education (SBTCE), Human Resource Services and the Budget and Control Board, Office of Human Resources. The written plans will then be submitted for approval by the SBTCE Executive Director or his designee, prior to submission to the Budget and Control Board's Office of Budget Analysis for final approval.

All decisions concerning approval of plan participants are within the discretion of the President and shall be in accordance with the approved plan.

Eligible College Employee's may not participate in both the Voluntary Separation Program and the Retirement Incentive Program.

Policy Review		
Review Date	Reviewed By	Date Completed
05/12/2013		