

**AIKEN TECHNICAL COLLEGE  
POLICY**

Policy Title: VOLUNTARY FURLOUGH PROGRAM	Policy Number: 3-1-107
Institutional Authority: Vice President of Administrative Services	
Associated SBTCE Policy: 8-1-101	
Associated ATC Procedure: 3-1-107.1	

Approved: *Austen A. Winsor* President                      *Joe E. DeLone* Commission Chairperson

Date Adopted: 02/11/2008  
Date Revised:

**DISCLAIMER**

**PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY.**

It is the policy of Aiken Technical College to offer employees the opportunity to voluntarily furlough. Such programs may be implemented during a fiscal year where the general funds appropriated to the State Board for Technical and Comprehensive Education, not the State Board allocation to Aiken Technical College, are less than the preceding fiscal year or when the General Assembly or Budget and Control Board implements a mid-year across the board funding reduction. (Section 8-11-195 of the 1976 Code of Laws of South Carolina, as amended)

Policy Review		
Review Date	Reviewed By	Date Completed
02/11/2013		