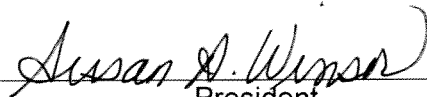


**AIKEN TECHNICAL COLLEGE  
POLICY**

Policy Title:	CLASSIFICATION PLAN FOR CLASSIFIED POSITIONS	Policy Number:	3-3-123
Institutional Authority:	President		
Associated SBTCE Policy:			
Associated ATC Procedure:	3-3-123.1		

Approved:   
President

  
Commission Chairperson

Date Adopted: 07/01/2004  
Date Revised:

**DISCLAIMER**

**PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY.**

It is the policy of Aiken Technical College to assure that all positions are established in an appropriate classification based upon factors such as the position's decision making authority, functional responsibilities, supervisory responsibilities, and its reporting structure. Position descriptions shall be reviewed on a regular basis to assure the appropriateness of a position's classification. All classification procedures are developed in accordance with Section 19-701.01, Classification Plan, of the State Human Resources Regulations.

Policy Review		
Review Date	Reviewed By	Date Completed
07/01/2007		
02/11/2011		