

**AIKEN TECHNICAL COLLEGE
PROCEDURE**

Procedure Title:	RECOGNITION OF ACADEMIC EXCELLENCE	Procedure Number:	4-4-103.1
Institutional Authority:	Vice President of Education and Training		
Associated SBTCE Policy/Procedure:			
Governing ATC Policy:	4-4-103		

Approved: *Jusan A. Winsa* President *Gemma K. Flock* Vice President of Education and Training

Date Adopted: 07/01/2004
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DISCLAIMER

PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY.

DEAN'S LIST

The Dean's List is compiled and released by the Admissions and Records Office of Student Services on a semester basis. Both full- and part-time students who are in college credit degree, diploma, or certificate programs and who meet specified criteria are eligible for the Dean's List.

Students must meet the following criteria:

1. Complete a minimum of 9 semester hours for credit courses;
2. Achieve a minimum of 3.50 grade point ratio.

GRADUATION WITH HONORS

Students who complete course work with an exemplary GPA (Grade Point Average) will be distinguished from others by a difference in the standard academic regalia worn during the graduation ceremony and by the appropriate notation added to their transcripts.

Cumulative GPA designated as: (based on a 4.0 scale)

3.50 – 3.74	Honors
3.75 – 3.99	High Honors
4.0	Highest Honors

BUCK GRANT AWARDS

The Buck Grant Awards are awarded annually at the Awards Night program to honor the memory of George H. "Buck" Grant. As Chairman of the Aiken County Legislative Delegation in 1969-1970, Mr. Grant was instrumental in the initiation of the construction of the College thus providing the citizens of Aiken County the opportunity to enrich their lives through its diverse educational offerings. One award is presented to a candidate for an associate degree and another to a one-year diploma or certificate program candidate.

I. Nomination Criteria

In order to qualify as a nominee for these awards, a student must meet the following criteria:

- A. A student must be a candidate for a degree, diploma, or certificate at the annual graduation ceremony.
- B. At the time of nomination, a student must have a minimum of a 3.00 cumulative grade point average.
- C. A student must possess the potential to enhance the image of the College upon entry into the world of work or upon continuing their education.
- D. Contributions to the College through such extracurricular activities as SGA activities, participation in student professional societies, assistance with special activities, etc., are also to be considered.
- E. A student must be nominated by their Department Chair/Academic Coordinator.

II. Selection Process

Winners of the awards will be selected via the following process:

- A. Each Department Chair/Academic Coordinator will be informed of the above nomination criteria and details for nominating a candidate for this award.

- B. The Vice President of Education and Training will convene and chair an ad hoc committee consisting of four members (one from each major academic area) and two representatives to be chosen from among the staff of Student Services.

- C. The committee will select the two recipients by ranking them solely on the basis of the information presented on the nomination form by the Department Chairs/Academic Coordinators. No personal interviews will be conducted. The results of the selection process will not be divulged until the Awards Night program.