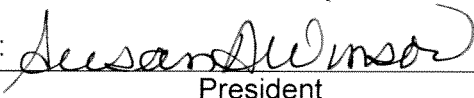


**AIKEN TECHNICAL COLLEGE  
POLICY**

Policy Title: STUDENT FEE STRUCTURE	Policy Number: 6-5-101
Institutional Authority: Vice President of Administrative Services	
Associated SBTCE Policy: 7-2-101	
Associated ATC Procedure: 6-5-101.1; 6-5-101.2; 6-5-101.3; 6-5-101.4	

Approved:   
President

  
Commission Chairperson

Date Adopted: 07/01/2004  
Date Revised: 03/10/2008

It shall be the policy of Aiken Technical College to establish a credit program Instructional Fee for full-time students (12 or more credit hours) which shall be a minimum of \$150.00.

The State Board shall calculate annually and the State Board shall approve, the maximum total tuition (instructional, capital, plant and technology fees) considering the three year average of the most recent available Higher Education Price Index (HEPI) with adjustments for State funded pay increases and other inflationary cost increases as justified. Upon approval by the State Board, the Aiken County Commission for Technical and Comprehensive Education may establish the tuition within the established range, up to the maximum. The Aiken County Commission for Technical and Comprehensive Education may also adjust tuition in accordance with any General Fund Appropriation reduction. Such adjustments will be subject to State Board approval and shall be determined by a ratio of total tuition in General Fund Appropriation.

A minimum of \$.50 per contact hour shall be charged to students in non-credit courses with a maximum fee sufficient to cover the total cost of operating the course.

To satisfy statutory definitions of "Tuition", (the amount charged for registering for credit hours of instruction and technology fees), tuition for Aiken Technical College will include the single charge to the student that is the sum of the Instructional Fee, Plant Fee and Capital Fee, and Technology fees that are referenced in this policy and the related procedure.

Total Academic Fees include Tuition as defined above and the Activity Fee.

Procedures are to be established to address County Differential Fees, Out-of-State Fees, Student Activity Fees, Technology Fees, Plant Fees, and Capital Fees and limitations on other fees permitted in addition to the Tuition. The procedure is to include any requirements for administration of pro-rata fees for part-time students.

The Aiken County Commission for Technical and Comprehensive Education shall set individual College total tuition within the established range up to the maximum.

The Commission may request approval from the State Board for an exception to the minimum or maximum total tuition when circumstances warrant consideration.

The Commission establishes and sets the Out-of-County Differential Fee at \$15.00 per credit hour to a maximum of \$180.00 per semester for each our-of-county student.

The Commission establishes and sets the Out-of-State Student total tuition at an amount greater than the in-State Student total tuition and sufficient to fully recover the total education and general cost for out-of-state undergraduate students.

The Commission establishes and sets the Technology Fee at \$60.00 per semester for a full-time student.

The Commission establishes and sets the Enrollment Fee at \$60.00 per semester per full- and part-time students. The Enrollment Fee is non-refundable.

The Commission establishes and sets the Activity Fee at \$25.00 per semester for full- and part-time students. The Activity Fee is refundable in cases of complete withdrawal.

Policy Review		
Review Date	Reviewed By	Date Completed
07/01/2007		
03/10/2011		