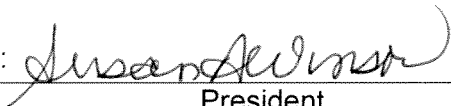
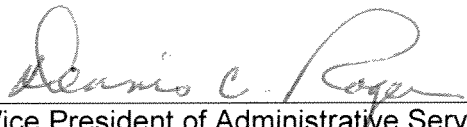


**AIKEN TECHNICAL COLLEGE
PROCEDURE**

Procedure Title:	RISK MANAGEMENT - RISK ANALYSIS AND REVIEW PROCESS	Procedure Number: 6-6-103.2
Institutional Authority:	Vice President of Administrative Services	
Associated SBTCE Policy/Procedure:		
Governing ATC Policy:	6-6-103	

Approved:  
 President Vice President of Administrative Services

Date Adopted: 05/12/2008
 Date Revised:

Issues involving risks noted in procedure 6-6-103.1 – Risk Management – Guidelines and Definitions, should be submitted by Deans, Directors, and the Comptroller through their respective Vice Presidents as Executive Staff meeting agenda items, using the definitions and terminology of that procedure. Suggested solutions accompanying issue statements should refer to the common risk management techniques listed in the above procedure.

The Comptroller and the Safety Director, as designated risk managers, are especially requested to submit risk items and issues as noted above. In addition the Comptroller and the Safety Director will, jointly or separately, submit to the Executive Staff a “risk item and issues” quarterly report and an annual summation including the status, decision required, and expected consequences of the decision or lack thereof.

The Executive Staff should apply procedure 6-6-103.1 guidelines to evaluate and discuss, in common terms, risk agenda items.

Procedure Review		
Review Date	Reviewed By	Date Completed
05/12/2012		