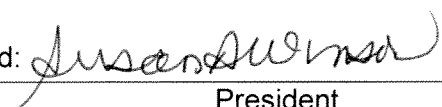
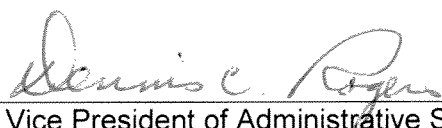


**AIKEN TECHNICAL COLLEGE
PROCEDURE**

Procedure Title:	AUXILIARY ENTERPRISES	Procedure Number:	6-6-105.1
Institutional Authority:	Vice President of Administrative Services		
Associated SBTCE Policy/Procedure:	7-7-101		
Governing ATC Policy:	6-6-105		

Approved:  

 President Vice President of Administrative Services

 Date Adopted: 07/01/2004

 Date Revised: 05/12/2008

Checks that are received from food services or vending machine operators are deposited in the College's operating checking account and credit to the vending revenue.

Funds generated through the bookstore operations are deposited into the College's operating checking account and credited to various bookstore revenue accounts. Bookstore operating expenses are subject to the College's normal procurement policies, and are paid from the College's operating checking account.

Procedure Review		
Review Date	Reviewed By	Date Completed
07/01/2007		
05/12/2012		